OpenMRS, Inc.
Board Meeting Minutes
November 23, 2015
- 11:00-12:30p.m. EST

Board Members: □
Present: William Tierney, Joaquin Blaya, Paul Biondich, Aamir Khan, Mitchell Baker, Chris Bailey
Absent: None
Quorum present?Yes
Others present: Jamie Thomas (support)

Proceedings:
Meeting called to order at 12:08pm EST
Minutes from last week's minutes:
Email of the last meetings minutes 2015-08-07 and 2015-11-23. Please use those as review. Board approved minutes 2015-11-23.

Agenda:
- Community Updates (10 minutes)
  - OpenMRS 2015 Summit (http://om.rs/15)
  - OpenMRS 2015 Leadership Camp (http://lanyrd.com/2015/omrscamp/)
    - Paul Biondich's synthesis of the camp outcomes: (https://talk.openmrs.org/t/thoughts-from-the-2015-openmrs-camp-leadership-retreat/3602)
  - OpenMRS 2.3 Reference Application Release:(http://openmrs.org/2015/10/openmrs-2-3-released/)
  - OpenMRS 2.0 Platform Alpha Release by Summit: (https://talk.openmrs.org/t/contribute-to-openmrs-platform-2-0/3611)
  - OpenMRS 2nd time participant in Google Code In: (https://wiki.openmrs.org/x/1oRtBQ)
  - Uptick in Community Reported Software Vulnerabilities (2 new reports in past month, 1 previous in past 18 months)
  - Continued growing number of OpenMRS Distributions
  - Project Buendia: https://talk.openmrs.org/t/project-buendia-an-openmrs-deployment-for-humanitarian-relief/3767
  - OpenSRP: http://smartregister.org
  - Bahmni: http://www.bahmni.org

- Leadership Updates (10 minutes)
  - Terry Cullen has joined Regenstrief Institute as an investigator and will be helping with OpenMRS operational activities.
  - Amanda McPherson was the former Chief Marketing Officer at Linux Foundation. Looking to get more formally engaged with OpenMRS and trying to make it to the Summit in Singapore.
  - Mitchell Baker would like to see some formal plans on how these individuals/roles will interact/engage with the community.
  - from within the community
    - tripling of the community leadership team over past 18 months

- much of the 2016 operational plan development is being led by more recent community leaders
- List of exsisting leadership team - https://talk.openmrs.org/groups/leadership/members

- OpenMRS Camp Outcomes (50 minutes)
  - Goal of the camp is to scale out more operationally.
  - Commitment to OpenMRS Community Governance Model: (https://wiki.openmrs.org/x/SxIzBQ)
    - Need to think about implications for example on fundraising because so far the way it's written looks like Apache which doesn't need to fundraise
    - Will need to have people waking up thinking about governance, whether from the community or centrally.
    - Coordinator, Manager and Directors could be a mix of OpenMRS Foundation employees and employees of other organizations.
    - If they are employees of other organizations, need to document what is expected of an employer who has a leader in the OpenMRS community (aka. coordinators, managers, and directors). Mitchell Baker mentioned Mozilla has a 2 hat theory that we may be able to borrow from.
- Commitment to OpenMRS Community Operational Planning Process
  - #1 Platform: https://talk.openmrs.org/t/strategic-objective-1-platform/3634
  - #2 Reference Application: https://talk.openmrs.org/t/strategic-objective-2-reference-app/3618/24
  - #3 Distributions: https://talk.openmrs.org/t/strategic-objective-3-distributions/3605/17
  - #4 Education: https://talk.openmrs.org/t/strategic-objective-4-education/3668/7
  - #5 Service Providers: https://talk.openmrs.org/t/strategic-objective-5-service-providers/3607/2
  - #6 Organizational Development: https://talk.openmrs.org/t/strategic-objective-6-organizational-development/3608/11
- Commitment to metrics-driven process for monitoring and evaluation
- Interest in Inc. fundraising/supporting additional community support personnel (~3-10 new people)
  - Operational Lead
  - Fundraiser (could be outsourced)
  - Program Manager
  - Communication
  - Marketing
  - Engineering
- Advice/participation of board in fundraising / support for these new roles?
  - Models of fundraising
    - Organizations such as USAID, PEPFAR, Rockefeller
      - Aamir Khan mentions that IRD is able to get funding from these organizations at a modest scale, and with OpenMRS backing they could go after bigger funding
    - Individual large donors for example Silicon Valley
  - OpenMRS has a good structure to be able to absorb and grow. Growing operationally will continue to help the community grow as well.
  - Need to lay out a plan for fundraising, including what funds will be used for (ie. roadmap, objectives)
  - Need to structure Roadmaps being built now will be incremental, will need someone (Terry Cullen or Amanda McPherson) to think bigger with what we would do with additional resources ie add

details at the end of the Roadmap as to what we would do with 1 or 2 additional people. Joaquin Blaya mentioned that this was already being done around each Planning Process described above.

- ○ Joaquin Blaya mentioned that he is reaching out to some people with experience in fundraising to get some ideas of how to move this forward.
- ○ Mitchell Baker might have a few leads on people Joaquin Blaya or Paul Biondich could reach out to for ideas around fundraising.
- ○ Aamir Khan suggests a service provider ecosystem with easy path for groups to be able to engage / present their work to funders, would be happy to be part of OpenMRS Community Objective #5: Service Provider.
    - ■ Mitchell Baker mentioned that it seems like a different organization that could be within the OpenMRS fold
    - ■ Asking between choosing between doing this fast (and requiring US based people) versus doing locally (and a bit slower), Aamir Khan replied that a lot of RFA/RFPs are coming out more and more requiring local organizations. For the pitch for local organizations that want to buy services, it would depend on what would best suit their needs.
- ○ Paul Biondich would like to work towards a model where those who are benefiting from core support are contributing.
- ○ Mitchell mentioned that Time Matters because in Mozilla they've missed several market windows because they didn't focus on how important time
- ○ Paul Biondich would like the Board's advice around personnel for advice around bringing in resources.
- ○ Joaquin Blaya suggests maybe adding a couple Board seats for those helping with fundraising.
- ● Development of OpenMRS Community Annual Report
    - ○ Been doing this through Board meetings but want to become more data driven in the future.

- ● Future Deliverables for Community and Board review (10 minutes)
    - ○ Community annual report
    - ○ Yearly community operational plan
    - ○ Yearly budgetary plan and also documents that display how this plan was followed or not to show financial responsibility of director's
    - ○ Monitoring and evaluation plan
    - ○ Paul Biondich would appreciate any additional suggestions of deliverables we can document / look at.
    - ○ Mitchell Baker suggests taking a closer look at ecosystem service development
    - ○ Joaquin Blaya tax returns for non-profit status
    - ○ Paul Biondich gave an update on the OpenMRS 501c3 status. Had to file tax returns when we were applying for our 501c3 status. The status was put on hold until we got those tax returns in. Are status has been reinstated and we have put checks in with the accountant to make sure nothing like this is missed in the future.

Meeting adjourned at: 12:36pm EDT
Minutes submitted by: Jamie Thomas